

Legionella Tempertaure Checks/Records	monthly			Service Delivery Department							1					4			4					
Emergency Lighting Weekly Test(s)	Weekly	01/06/2023	01/06/2024	Service Delivery Department							7	14	21	28	31	4	11	18	26	4	11	18	26	
Emergency Lighting Maintenance Visit	12Monthly	05/04/2023	05/04/2024	Service Delivery Department																				
Waterside Office Welfare Unit (Portacabin Unit)																								
Electrical Installation (EICR) (Portacabin)	(Electrics Inside The Portacabin)	Annual	31/07/2025	31/07/2026	Saltash Town Council Department	SERVICE DELIVERY	07932429510 '07478663393	ASDM 07938429510	N/A	Next Due 31.07.2026														
DEC (Energy Efficiency Certificate)		10 yearly	No Records!	Early 2024	Kovia Group / Elmhurst Energy Systems / HI Devon				Assistant Town Clerk	POA														
Water Cooler Sanitising / exchange		quarterly	26/11/2021	26/02/2022	Thirsty Work																			
Portable Appliance Testing (PAT)		annual**	06/03/2024	05/03/2025	Saltash Town Council (in house)																			
Fire Risk Assessment (FRA)		Annual - Reviewed	No Records	2024 ASAP!	Chubb Or H2H																			
Fire Fighting Equipment (FFE)		Annual	12/01/2024	12/01/2025	Chubb Fire & Security Ltd					13/12/2022														
smoke Alarms		weekly			Saltash Town Council Department	SERVICE DELIVERY						7	14	21	28	31	4	11	18	26	4	11	18	26
Emergency Lighting Weekly Test(s) (Needs To Be Installed)		Weekly	TBA	TBA	Service Delivery Department		TBA	TBA	TBA	TBA														
Legionella Weekly (clear pipes / taps)		weekly			Saltash Town Council Department	SERVICE DELIVERY						7	14	21	28	31	4	11	18	26	4	11	18	26
Legionella Tempertaure Checks/Records		Monthly			Saltash Town Council Department	SERVICE DELIVERY						1					4					4		
Legionella Risk Assesment		Annual	N/A	07/03/2024	H2H or Kovia Group																	X		
Water Storage Tank Clean		Annual	03/02/2023	01/03/2027	Saltash Town Council - In House																	4		
Jubilee Green Pontoon																								
Electrical Installation (EICR) (Main Supply Point DB And Gantry Lights)		Annual	20.04.2024	28.04.2025	Saltash Town Council Department	SERVICE DELIVERY	07932429510 '07478663393	ASDM 07938429510	N/A	Next Due ASAP!		X									X		X	
Electrical Bulkhead Safety Inspection(s) Set Timer and Pres RCD Test Button To Ensure Working Correctly.		6 Monthly	02/05/2025	01/11/2025	Saltash Town Council Department	SERVICE DELIVERY	07932429510 '07478663393	ASDM 07938429510	N/A	Next Due 01.11.2025														
Engineers Pontoon Survey		2Yearly	TBA	01/04/2026	Voyager / Underhill Engineering Ltd																			
Enhanced Full Engineers Pontoon Survey		5Yearly	N/A	01/04/2030	Voyager / Underhill Engineering Ltd																			
Life Jackets external service		Annual	09/01/2025	09/01/2026	Survitec (Crewsaver Jackets)																			
Life Jackets external service		Annual	29/01/2025	20/02/2026	Ocean Safety (Crewsafe Jackets)																			
Life Jacket internal safety checks		Weekly			Saltash Town Council Department	SERVICE DELIVERY						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Life Buoy and Saftey Throw lines saftey service		Weekly			Saltash Town Council Department	SERVICE DELIVERY						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Life Bouy and Safety Throw Lines Ropes		Daily			Saltash Town Council Department	SERVICE DELIVERY						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Daily Safety Inspection		Daily			Saltash Town Council Department	SERVICE DELIVERY						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Poxton - Daily Gate Code Changed (For 7 Days)		Weekly			Saltash Town Council Department	SERVICE DELIVERY						7	14	21	28	31	6	13	20	27	7	14	21	28
Waterside Life Bouys																								
Life Bouys		Weekly	(Weekend Job Sheets)		Saltash Town Council (in house)							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cornish Cross Site																								
Electrical Installation (EICR)		Annual	08.04.2022	01.04.2025	Saltash Town Council Department	SERVICE DELIVERY	07932429510 '07478663393	ASDM 07938429510	N/A	Next Due 01.04.2025														
Electrical Supply And Floodlight Safety Inspection(s) Set Timer and Presh RCD Test Button.		3 Monthly	02/04/2026	01/07/2026	Saltash Town Council - In House (ASDM)																	4		
Floodlight Safety Inspection And Bolt Tension Checking To Ensure Tight.		3 Monthly	02/04/2026	01/07/2026	Saltash Town Council - In House (ASDM)																	4		
Cornish Cross Tension Test - (Contractor)		3 Yearly			swaun-Test Ltd / Engineering Ltd	Underhill																		
Weekly Site Check		Weekly	N/A	N/A	Saltash Town Council - In House (ASDM)							7	14	21	28	31	4	11	18	26	4	11	18	26
Brunel Bust Site & Monument Site																								

